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| Date of receipt |  |
| Register No.    |  |

## RECTOR OF BIALYSTOK SCHOOL OF ECONOMICS

### APPLICATION

FOR ADMISSION TO POSTGRADUATE STUDIES

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#### Applicant

- Last name ..... First name ..... Middle name .....
- PESEL ..... Date of birth ..... Place of birth.....  
(Day-Month-Year)
- Sex\*  female  male
- Name and number of identity confirming document and the name of country that issued it<sup>1</sup> .....
- Citizenship.....
- Name of the country of birth.....
- Address of residence  
street. .... home no. .... apartment no. .... zip code.....  
town ..... post office .....region .....
- district ..... commune .....
- The address for correspondence is\*:  
 same as the address of residence,  
 different from the address of residence and is the following:  
street. .... home no. .... apartment no. .... zip code.....  
town ..... post office .....region .....
- district ..... commune .....
- The place of residence before the start of studies is \*:  town,  village.
- Completed higher education:  
Name of School/University..... Department.....  
Field of study ..... Date of graduation.....  
Name and date of the acquired title.....
- Contact phone numbers (along with the area code)  
mobile phone ..... landline phone ...../.....
- e-mail address<sup>2</sup> .....
- Current /previous place of work<sup>2</sup>.....  
Post ..... since the date.....

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\*Put an „X” into one box

<sup>1</sup> when there is no PESEL number

<sup>2</sup> Voluntary option

**The correctness of the data included in the application form I confirm with my own signature.**

Białystok, on.. ..

.....  
*signature of the Applicant*

- I declare that I have familiarized myself with the rules of enrolment and the education program on the chosen field of post graduate studies in Białystok School of Economics.

**DECLARATION ON MAKING PERSONAL DATA AVAILABLE**

\* declarations in the indicated extent (\*) are necessary to continue the process of enrolment

- I give my consent for the processing of my personal data in order to implement the process of current enrollment on post graduate studies conducted by Białystok School of Economics, 14/3 Zwycięstwa street, 15-703 Białystok on the basis of the article 6 sec. 1 letter a of the Regulation of the European Parliament and of the Council (EU) of 27 April 2016 General Data Protection Regulation (EU Journal of Laws of 2016 No.: 119 with later amendments).\*
- I give my consent for the processing of my personal data for the purposes of future enrollment on post graduate studies conducted by Białystok School of Economics, 14/3 Zwycięstwa street, 15-703 Białystok on the basis of the article 6 sec. 1 letter a of the Regulation of the European Parliament and of the Council (EU) of 27 April 2016 General Data Protection Regulation (EU Journal of Laws of 2016 No.: 119 with later amendments).\*
- I give my consent for the processing of my personal data for the purposes of Organizing events, conferences, courses, questionnaires other than connected with the process of education on Białystok School of Economics, 14/3 Zwycięstwa street, 15-703 Białystok on the basis of the article 6 sec. 1 letter a of the Regulation of the European Parliament and of the Council (EU) of 27 April 2016 General Data Protection Regulation (EU Journal of Laws of 2016 No.: 119 with later amendments).\*
- I give my consent for the processing of my personal data for the purposes of conducting promotional campaigns, advertising campaigns and other marketing activities related to the educational services of Białystok School of Economics and Białystok School of Economics' partners, including in the form of e-mail.

**INFORMATION CLAUSE**

In accordance with the article 13 sec. 1 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data, and repealing Directive 95/46/EC (General Data Protection Regulation) - hereinafter referred to as GDPR, we present the following information:

- 1) The Controller of Your personal data is Białystok School of Economics with the seat in Białystok at the following address: 15-703 Białystok, ul. Zwycięstwa 14/3.
- 2) On the basis of the binding legal regulations we have appointed the Data Protection Supervisor with whom you can contact at the following e-mail address: [iod@wse.edu.pl](mailto:iod@wse.edu.pl).
- 3) Your personal data will be processed for the following purposes, on the ground of the presented legal basis.
  1. participation in current enrollment, provided that you will give Your consent for that and participation in future enrollments, provided that you will give Your consent for that - the article 6 sec 1 letter a of GDPR, in addition to that the lack of giving proper consent or revoking the consent will make Your participation in current or future enrollment impossible.
  2. when You will start post graduate studies, for the following purposes:
    - implementation of the contract for the provision of educational services as part of post-graduate studies - the article 6 sec 1 letter b of GDPR
    - keeping documentation of the course of post-graduate studies and compliance with information, archiving and statistical obligations arising from the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2018 item 1668) and other applicable regulations - the article 6 sec 1 letter c of GDPR
    - arising from legitimate interests pursued by the controller such as payment settlement, potential vindication of claims and defense against claims - the article 6 sec 1 letter f of GDPR

- 4) Your personal data when you give Your consent for their use for marketing purposes, may also be processed for the following purposes:
  - organizing events, conferences, courses, questionnaires other than connected with the process of education, on the basis of the consent expressed by You - the article 6 sec 1 letter a of GDPR
  - conducting promotional campaigns, advertising campaigns and other marketing activities related to the educational services of Bialystok School of Economics and Bialystok School of Economics' partners, including in the form of e-mail, on the basis of the consent expressed by You - the article 6 sec 1 letter a of GDPR
- 5) Personal data will be kept by Bialystok School of Economics for the following period of time:
  - when the studies were not started and when the consent for the participation in future enrollments was not given - after the termination of the enrollment - for the period of one year
  - when the studies were started - necessary for the achievement of the above mentioned aims, including the period of time described in the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws 2018 item 1668) - the personal data contained in the folder of personal files of the student will be kept for the period of 50 years.
  - until You cancel your permission when your personal data are processed on the basis of the consent given by You without the effect on accordance with the law of the processing till it is canceled.
- 6) The recipients of personal data will be the entities authorized to personal data on the basis of legal provisions. Bialystok School of Economics is entitled to transfer the personal data to third parties - if it is necessary for the Bialystok School of Economics in order to provide services, and the subject matter data will be transferred exclusively to the persons and entities that would be authorized by Bialystok School of Economics and that would be entrusted with data processing activities i.e. providers of information and telecommunications services. Such entities process data on the basis of a contract with Bialystok School of Economics and only in accordance with its instructions within the aims pursued by Bialystok School of Economics.
- 7) Personal data will not be processed automatically and will not be subject to profiling.
- 8) You have the right to:
  - access to your personal data, correct your personal data,
  - remove, limit, process, transfer of personal data - and these actions may prevent the achievement of the purposes for which they are processed, including the implementation of the education process,
  - cancel the consent at any time in the situation of data processed on the basis of your consent - and the cancelation of consent will prevent the implementation of the purposes for which they are processed,
  - file a complaint to the supervising authority i.e. the President of the Personal Data Protection Office.
- 9) Providing personal data is voluntary but necessary to achieve the purposes for which they were collected. Refusal to provide data will result in the inability to achieve these purposes.
- 10) Your personal data will not be transferred to third countries.

**I have read the information clause.**

Białystok, on .....

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*signature of the Applicant*